



CITY OF MONTE VISTA SITE PERMIT APPLICATION

For Building Permit and Certificate of Occupancy

Paid Receipt #: _____ Fee: \$30

PROPERTY OWNER INFORMATION

Name: _____
Phone #: _____
Email: _____
Mailing Address: _____

PROJECT INFORMATION

Project Address: _____
Brief Description of Project: _____
Legal Description (Refer to Rio Grande County Assessor [Website](#))
Addition/Subdivision: _____ Block: _____
Lot: _____ Parcel: _____
Zone District: _____ (Refer to [Zone District Map](#))
Present / Existing Use: _____ Check One: Permitted Use Special Review Use
Commercial, Industrial, Single Family, Multi-Family, Vacant, Other

Check Box for Re-Roof Only

CONTRACTOR INFORMATION

Name: _____
Phone #: _____
Email: _____
City Business License #: _____

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Name: _____
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CONTRACTOR INFORMATION

Name: _____
Phone #: _____
Email: _____
City Business License #: _____

ARCHITECT - ENGINEER INFORMATION

Name: _____
Phone #: _____
Email: _____
City: _____ State: _____



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DIMENSIONAL COMPLIANCE

Type of Build: Site Build Manufactured Home, Mfg. Date Other:

Lot Size: sq. ft.

Max Height of Proposed Structure: ft. Existing Height (if applicable): ft

Proposed Setbacks - Front: ft. Side: ft. Side: ft. Rear: ft

Total Sq. Ft of ALL Structure Footprints: sq. ft. Lot Coverage for ALL Structures: %

Eave Projection (if applicable): ft. (Refer to Muni Code Ch. 12 for Dimensional Compliance Info)

LEGAL DISCLAIMER

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

Applicant Signature: Date:

Owner Signature: Date:

CITY STAFF USE ONLY

Date Submitted: Reviewer Name:

Approve/Disapprove: Reviewer Signature:

Notes: