

CITY OF MONTE VISTA
COUNCIL MEETING MINUTES
October 3, 2024 - 6:00 P.M.
City Council Chambers – 95 W. 1st Avenue

Monte Vista City Council met in regular session on the above date and time in Council Chambers located at 95 W. 1st Avenue, Monte Vista, Colorado.

A. CALL TO ORDER

Mayor Becker called the meeting to order at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

City Attorney Gene Farish led the Pledge of Allegiance. Mayor Pro Tem Sigala led the prayer

C. ROLL CALL

Members present: Mayor Dale Becker, Councilor Jason Lorenz, Councilor Loren Howard and Councilor Brad Watson. Mayor Pro Tem Victor Sigala has been excused. A quorum was declared.

D. MODIFICATIONS TO AGENDA

1. Remove Staff Report N. 2 Public Works and N. 3 PD

Councilor Lorenz moved to approve the modification to the agenda, Councilor Watson seconded, motion carried unanimously.

E. APPROVAL OF CONSENT AGENDA

1. Minutes of Regular Meeting September 19, 2024
2. Review and Approval of Accounts Payable

Councilor Watson moved to approve the consent agenda and the review and approval of accounts payable, Councilor Lorenz seconded, motion carried unanimously.

F. PROCLAMATIONS, COMMUNICATIONS, AND APPOINTMENTS - None

G. CITIZEN COMMENTS/SPECIAL PRESENTATIONS

1. Citizen Comments - None
2. Scheduled Appearances
 - a. ADA Compliance Update – IT Director Brandon Gallegos updated Council about HB-1110 and how the City of Monte Vista has put together a plan and has implemented a team to make sure that the City documents and social media all follows the guidelines. Mr. Gallegos stated that the City Clerk Unita Vance is the Coordinator and that Deputy Clerk Sarah Doyle will take the lead with the document program to make sure that all the city's documents will meet the ADA requirement prior to being shared with the public. Mr. Gallegos also let Council know that we received a SIPA grant for the program to run documents through and that Ms. Doyle is attending the classes on learning how the program works.
 - b. Special Review Use at 247 Adams St. Applicant Rio Grande Farm Bureau – Michelle Bradford presented the application and the recommendations from the Planning Commission and explained that the applicant was present if Council had any questions.

City Attorney Gene Farish then stated that he attended the Planning Commission meeting and went over the application again and stated the Planning & Zoning recommendations for the approval were as follows:

At the owner's cost, the property owner will work with the City Public Works Department, Streets section, to place a minimum of one handicap/van-accessible space within the required parking spaces. The property owner would also be responsible for all required curb cuts, sidewalk replacement, paint, and signage.

Six off-street spaces should be provided at the rear of the property. However, to help with stormwater infiltration, the parking lot's surface shall be ½ inch or larger gravel. If paved, the paved area must drain into a rain garden equal to 25% of the paved surface area. The planning commission discussed this requirement and determined that the size of the lot and building could only accommodate four parking spaces on the West side of the building.

Mr. Farish then closed with recommending approval on the Special Review for 247 Adams St.

Councilor Watson moved to approve the Special Review for 247 Adams St., Councilor Lorenz seconded, motion carried unanimously.

H. PUBLIC HEARINGS - None

I. LICENSES/LIQUOR RENEWALS - None

J. RESOLUTIONS - None

K. ORDINANCES - None

L. CONTRACTS/AGREEMENTS/LEASES

1. Letter of Designation for software – Procure for Kids Connection – Director Anika Velasquez stated that this is a software program that will allow for her and her staff to keep track of the kids checking in to the program, the meals served, the payments and have better communication with the parents. Mrs. Velasquez stated that she had originally asked for this out of the budget but was able to ask the LOR Foundation and they have given a grant to supply the program and the tablets for each room along with a traveling tablet so they have it when picking up kids from school. All of Council agreed to the program.

M. RECEIVE AND APPROVE FINANCIAL REPORTS - None

N. STAFF PROPOSALS, REPORTS, AND ACTIONS

1. City Clerk – City Clerk Unita Vance present to Council a preview of the new website and let them know it will be up and ready for the public on January 1, 2025. Mrs. Vance stated that the new website will be more user friendly and it will also be easier to keep up with on the IT side of things. Mrs. Vance also stated that Deputy Clerk will be in charge of the CommonLook program and in charge of the document preparations for the public.
2. IT – Information Technology Assistant Brandon Doss reported that they have worked on updating key locks, Ski Hi updates, camera updates and replacements and reconfiguration of the HR time clock.
3. City Manager – Manager Gigi Dennis thanked all the employees who have put the time in to help with the City garage sale and City clean-up days. Mrs. Dennis attended the ribbon cutting

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for the electric charging station for Xcel Energy and stated that they are now online and their location is on the charging station map. Mrs. Dennis also did the 200th podcast for the Alamosa Citizen and spoke about all the great things taking place in Monte Vista. Mrs. Dennis finish by letting Council know that the KIA's and MIA's were being placed at the Faith Hinkley Veterans Memorial Park and that herself, Unita Vance, Phillip Mackey and Scott Deacon are planning a park dedication and Veterans celebration on November 8, 2024.

O. COUNCIL COMMITTEE, CITY COMMISSION AND COUNCILOR REPORTS

1. Mayor Becker reminded the community if you see something say something, stay safe, and "Monte Strong".

P. EXECUTIVE SESSION - None

Q. RECESSED & ADJOURNMENT OF MEETING – Recessed

Attest:

Dale Becker, Mayor

Unita Vance, City Clerk